

AUDIT COMMITTEE – FORWARD PLAN

Committee Date	Lead Officer
May 2008	
<ul style="list-style-type: none">• Approve Annual Governance Statement	Donna Parham
<ul style="list-style-type: none">• Internal Audit Plan – Review of 2007/08	Gerry Cox
<ul style="list-style-type: none">• Audit Commission – Annual Audit and Inspection Plan 2008/09	Donna Parham
<ul style="list-style-type: none">• Review of Internal Audit	Donna Parham
<ul style="list-style-type: none">• Risk Management Update	Gary Russ
June 2008	
<ul style="list-style-type: none">• Procurement Procedure Rules	Donna Parham
<ul style="list-style-type: none">• Approval of Statement of Accounts for 2007/08	Donna Parham
<ul style="list-style-type: none">• Review of Use of Resources Action Plan	Donna Parham
<ul style="list-style-type: none">• Audit of Section 106 Planning Obligations and Commuted Sums – Scoping Report	Donna Parham
July 2008	
<ul style="list-style-type: none">• Review of Code of Corporate Governance	Donna Parham
<ul style="list-style-type: none">• Review Exemptions from Standing Orders in 2007/08	Gary Russ
<ul style="list-style-type: none">• Internal Audit – First Quarter Update	Gerry Cox
<ul style="list-style-type: none">• Concessionary Fares Audit	Donna Parham
<ul style="list-style-type: none">• Homelessness Service Audit Action Plan Update	Ian Potter
August 2008	
<ul style="list-style-type: none">• Governance Statement Action Plan	Donna Parham
September 2008	
<ul style="list-style-type: none">• Risk Management Update	Gary Russ
<ul style="list-style-type: none">• Review of HR and Payroll Action Plan	Mike Holliday
<ul style="list-style-type: none">• Audit Commission Annual Governance Report	Donna Parham
<ul style="list-style-type: none">• Review of Use of Resources Action Plan	Donna Parham
October 2008	
November 2008	
<ul style="list-style-type: none">• Internal Audit – Second Quarter and Half Year Update	Gerry Cox
<ul style="list-style-type: none">• Governance Statement Action Plan	Donna Parham

December 2008

- Review of Use of Resources Action Plan Donna Parham
- Annual Report on Health & Safety Matters Tony Richbell

January 2009

- Audit Commission Use of Resources Judgement 2007/08 Donna Parham
- Audit Commission Data Quality Review 2007/08 Donna Parham
- Audit Commission Financial Statements Report 2007/08 Donna Parham

February 2009

- Internal Audit – Third Quarter Update Gerry Cox
- Governance Statement Action Plan Donna Parham

March 2009

- Review of Internal Audit Charter Gerry Cox
- Progress Report on HR and Payroll Action Plans Mike Holliday
- Risk Management Update Gary Russ
- Review of Use of Resources Action Plan Donna Parham

April 2009

- Receive and comment on External Auditor's Management Letter Donna Parham
- Internal Audit Plan – Approve 2008/09 Plan Gerry Cox

At the appropriate (or ad hoc) meetings

- Receive reports from management on Inspection Agency reports
- Consider changes to Standing Orders, Financial Procedure Rules, Contract Procedure Rules and the Constitution